

**HELSTON TOWN COUNCIL**  
**The Guildhall Helston Cornwall TR13 8ST**  
**Tel & Fax: 01326 572063**

22<sup>nd</sup> June 2010

To: The Mayor and Councillors Mrs S M E Swift, N J C Devenish,  
K Reynolds, Mrs V J Matthew and M H Thomas

Copy to Members of the Town Council for information

Dear Councillor,

A Meeting of the Policy, Finance and Resources Committee will be held in The Guildhall, Helston on **TUESDAY 29<sup>th</sup> JUNE 2010 at 7.00 p.m.** for the purpose of transacting the undermentioned business.

Yours faithfully

Chris Dawson  
Town Clerk

**AGENDA**

1. Election of Chairman and Vice-Chairman
2. Apologies for absence.
3. Declarations of Interest.
4. To approve and sign the Minutes of the meeting held on 5<sup>th</sup> May 2010 (**Appendix A**).
5. At this juncture the Meeting will adjourn for a period of up to fifteen minutes to permit members of the public present to make observations in respect of any items on this Agenda.
6. To consider the Budget Monitoring Statement to 31<sup>st</sup> May 2010 (**Appendix B**).
7. To consider the Cornwall Council 'Active Partnering Tool Kit' (**previously circulated**).
8. To consider the Annual Report 2009/10 (**Appendix C**)
9. To consider an offer of land (**Appendix D**).
10. To review the Council's Health & Safety Policy and Complaints Procedure (**Appendix E** and **Appendix F**).
11. To arrange an internal audit by Members.

**PTO**

12. Exclusion of the Press and Public

If there are any confidential items the Committee is invited to pass the following resolution:-

“That pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act, 1960 the press and public be excluded from the Meeting for the following items of business by reason of the confidential nature of the business to be transacted.

*Non-Committee Members are welcome to attend but may only speak if invited to do so by the Committee*