

MINUTES OF A MEETING OF THE HARVEST FAIR COMMITTEE
HELD IN THE GUILDHALL, HELSTON
ON THURSDAY 6TH MAY 2010 AT 7.40PM

Present:

Cllr. R J L Boase (in the Chair)

Cllr. N J C Devenish (Town Mayor)

Cllr. Mrs F N E Boase

Cllr. Mrs V J Matthew

Cllr. M H Thomas

Officers:

Miss P J Lavelle – Assistant to the Town Clerk

587. Apologies

Apologies for absence were received from Councillors J.P. Radford-Gaby and Mrs Radford-Gaby, Mr D Eddy, Mrs P Eddy, Mr S Edward and Mr N Perry.

588. Minutes

On the proposition of the Mayor, seconded by Councillor Mrs Matthew, it was

RESOLVED – that the Minutes of the meeting held on 1st April 2010 be approved and signed as a true record.

589. Update on Sponsorship of Helston Harvest Fair

As Councillor J.P. Radford-Gaby was not present it was proposed by the Mayor, seconded by Councillor Mrs Matthew, and

RESOLVED – that this item be deferred until the following Harvest Fair Committee meeting.

590. Reports and Updates

(a) Horticultural and Craft Show

Councillor Mrs Matthew supplied the Chairman with amendments for the Children's Section of the Schedule.

Councillor Mrs Boase advised that to date she had obtained approximately twenty adverts for the Schedule and she had a further ten businesses to contact.

The Assistant to the Town Clerk advised that judges were still required for the Cut Blooms, Dahlias and Floral Art Sections in the Horticultural and Craft Show. Following a brief debate it was agreed that the judge from the previous year be contacted for the Cut Blooms and Dahlias Sections and Councillor Mrs Boase agreed to seek a judge for the Floral Art Section.

(b) Carnival

The Assistant to the Town Clerk advised that she was drafting a Traffic Management Plan required for the Road Closure Order and would be submitting the application in the near future.

The Mayor advised that he had been contacted by Mrs Hannaford from Helston AFC who wished to have the mobile skate park at the Football Club on Saturday 4th September as part of their Harvest Fair Fun Day. He advised that the mobile skate park would only attend if they received a donation from the Town Council and advised that Mrs Hannaford had enquired if Helston AFC provided a grant whether the Town Council would forward it onto the mobile skate park organisers. Following a brief debate it was proposed by the Mayor, seconded by Councillor Mrs Matthew, and with a unanimous vote of Town Councillors present it was

RESOLVED – that in principle the Town Council agreed to forward on a grant from Helston AFC for the attendance of the mobile skate park at the Football Club on Saturday 4th September 2010.

(c) Pet Show

The Assistant to the Town Clerk read a report from Mr N Perry during which he advised that the Pet Show was progressing well and that he had contacted two vets regarding judging.

(d) Dog Show

The Assistant to the Town Clerk advised that no response had been received from Mrs Trethowan regarding potential judges for the dog show and reminded Members that it had been agreed at the last meeting that Mrs Jenkin would contact Mr Cooper for suggestions for judges. The Assistant to the Town Clerk further advised that she could not apply for a Companion Dog Show Licence until a judge had been appointed. Councillor Mrs Boase agreed to contact Mrs Jenkin to confirm if she had obtained a judge and if not to investigate potential judges.

(e) Skate Day

Further to Min. No. 543.(e)/2009 Councillor Mrs Matthew advised that Councillor Mrs Haycock had signed off a grant of £150 for Skate Day and the South Kerrier Alliance were awaiting receipt of the funds.

(f) Fundraising

Councillor Mrs Boase advised that Helston Harvest Fair had been allowed a free stall at the Farmers Market on 5th June 2010. Councillor Mrs Boase further advised that a table was not provided and volunteers were required to be in charge of the stall on the day. Councillor Thomas agreed to assist.

(g) Advertising

There was no further information to report.

591. Other Matters Relating to Harvest Fair 2010

The Assistant to the Town Clerk advised that she had obtained quotations for first aid cover and the supply of fire extinguishers for the Marquee. It was proposed by the Chairman, seconded by Councillor Mrs Boase, and

RESOLVED – that the quotations be deferred as confidential items.

The Assistant to the Town Clerk advised that Helston Army Cadets were unable to provide overnight security for the marquee and confirmed that she had contacted the Helston ATC Cadets to establish if they would be able to assist.

Councillor Thomas queried if permission to take photographs of the prize giving for publicity purposes could be included on the event entry forms. Following a brief debate it was proposed by Councillor Thomas, seconded by Councillor Mrs Matthew, and

RESOLVED - that the wording 'Publicity photographs will be taken of the prize giving. If you have any objections please make it know at the time.' be included on the event entry forms.

592. Exclusion of the Press and Public

On the proposition of the Mayor, seconded by Councillor Mrs Boase, it was

RESOLVED – that pursuant to the provision of the Public Bodies (Admissions to meetings) Act 1960, the press and public be excluded from the Meeting for the following items of business by reason of the confidential nature of the business to be transacted.

593. Provision of Fire Extinguishers

The Assistant to the Town Clerk advised that she had obtained two quotations for the provision of Fire Extinguishers in the Marquee during Harvest Fair. The Chairman enquired if there was an additional cost if a fire extinguisher was discharged. The Assistant to the Town Clerk confirmed that this information was not included in the quotation. Following a brief debate it was proposed by Councillor Mrs Matthew, seconded by Councillor Thomas, and with a unanimous vote of Town Councillors present it was

RESOLVED – that subject to their being no additional discharge cost the Town Council accepted the quotation from Fire Crest Fire Protection.

594. First Aid Cover

The Assistant to the Town Clerk advised that she had obtained a quotation from St. John Ambulance for first aid cover for the entire event and was awaiting a firm quotation for the Carnival and Skate Day as provided the previous year. It was suggested that the Football Club be contacted to confirm what first aid cover they had in place for the Carnival. Councillor Thomas agreed to speak to qualified first aiders at Helston Community College to confirm if they would assist with the Horticultural and Craft Show, Pet Show and Dog Show. Following a brief debate it was proposed by the Mayor, seconded by Councillor Mrs Boase, and

RESOLVED - that this item be deferred until the following Harvest Fair Committee meeting.

Meeting Closed at 8.20pm

Confirmed

Chairman