

MINUTES OF A MEETING OF THE HARVEST FAIR COMMITTEE
HELD IN THE GUILDHALL, HELSTON
ON THURSDAY 4TH MARCH 2010 AT 7.30PM

Present:

Cllr. R J L Boase (in the Chair)

Cllr. N J C Devenish (Town Mayor)

Cllr. Mrs V J Matthew

Cllr. Mrs F N E Boase

Cllr. M H Thomas

Cllr. J P Radford-Gaby

Mrs R Jenkin

Councillor Reynolds was also in attendance.

Officers: Miss P J Lavelle – Assistant to the Town Clerk

469. Apologies

Apologies for absence were received from Mr Edwards and Mr & Mrs Eddy.

On the proposition of the Mayor, seconded by Councillor Mrs Boase, it was

RESOLVED – that the Apologies be received and accepted.

470. Minutes

Councillor Thomas advised that Minute 426/2009 was incorrect as it recorded a proposition by Councillor Radford-Gaby who was absent from the meeting. The Assistant to the Town Clerk advised that the Minute should read ‘... proposed by Councillor R.J.L. Boase, ...’ and not Councillor Radford-Gaby.

On the proposition of the Mayor, seconded by Councillor Thomas, it was

RESOLVED – that the Minutes of the meeting held on 4th February 2010 be approved subject to the above amendment and signed as a true record.

471. Appointment of Members onto the Fundraising Working Party

Councillor Mrs Boase advised that following the resignation of Mrs Atkinson there was a vacancy on the Fundraising Working Party and additional assistance was required. Following a brief debate it was proposed by the Mayor, seconded by Councillor Mrs Boase, and

RESOLVED – that Councillor Mrs Matthew and Mrs Jenkin be appointed to the Fundraising Working Party.

472. Reports and Updates

(a) Horticultural and Craft Show

The Chairman confirmed that he would be starting to draft the Schedule shortly. Councillor Mrs Boase advised that she had received a copy of a previous Harvest Fair Schedule from a member of the public which would be considered by the Horticultural and Craft Show Working Party at their next meeting.

Councillors Mrs Boase and Thomas confirmed that judges had been agreed for the Wines, Home Produce and Photography sections and requested that a letter of confirmation be sent by the Assistant to the Town Clerk. The Assistant to the Town Clerk advised that the Cut Blooms, Dahlias, and Floral Art Sections still required a judge.

Councillor Thomas advised that he had received a number of suggestions for the Children's section and agreed to attend a Working Party meeting to discuss the options.

(b) Carnival

The Mayor advised that further to Minute No. 422/2009 he had informally contacted Mr R Hannaford who was Chairman of the Football Club and welcomed Mr and Mrs Hannaford to the meeting. The Chairman briefly outlined the proposed role of the Football Club and Members responded to Mr Hannaford's questions. Mr Hannaford advised that he would raise the proposal at the next Football Club Committee Meeting and confirmed that he would inform Members of their response.

Mr & Mrs Hannaford left the meeting at 8.05pm

(c) Pet Show

The Assistant to the Town Clerk advised that no information had been received and agreed to contact Mr Perry for an update on the Pet Show.

(d) Dog Show

Members discussed the feasibility of the Dog Show taking place on the grassed area near the Events Square in Coronation Park. The Chairman advised that he would contact Mrs Jenkin to arrange a Working Party meeting to discuss the dog show.

(e) Skate Day

Councillor Mrs Matthew advised that she had contacted Councillor Mrs Haycock regarding a grant from the Cornwall Councillor Community Grant Fund for Skate Day. Councillor Mrs Matthew confirmed that whilst a grant of £150 was available it could not be obtained by Helston Town Council and advised that the South Kerrier Alliance would qualify for the grant as part of their youth work. Following a detailed debate it was agreed that Councillor Mrs Matthew contact Councillor Mrs Haycock to confirm the criteria required for the grant.

The Assistant to the Town Clerk read a report from Mr Edwards which advised that he intended for the times of the event to be the same as the previous year. Mr Edwards further confirmed that as the Committee had agreed to fund the event in the same format as the previous year he had obtained sponsorship for the balance of the event.

Councillor Radford-Gaby advised that the fundraising letters had been produced for the Working Party and expressed the opinion that they could be used for fundraising for the entire Harvest Fair.

(f) Fundraising

There was no further information to report.

(g) Advertising

Councillor Thomas advised that the Harvest Fair Website was gradually being updated for Helston Harvest Fair 2010.

473. Other Matters Relating to Harvest Fair 2010

Councillor Mrs Matthew advised that she was attending a meeting to discuss a proposed Street Festival as a representative of Helston Town Council and queried if Members wished her to suggest that the street festival should take place during Harvest Fair weekend. Following a brief debate it was proposed by Councillor Radford-Gaby, seconded by Councillor Thomas, and

RESOLVED – that Councillor Mrs Matthew explore the possibility of combining the street festival as an event within Harvest Fair without commitment from the Committee.

The Assistant to the Town Clerk informed Members of several queries raised by Cornwall Council following the Harvest Fair Committee's application to use the Events Square at Coronation Park. The Assistant to the Town Clerk advised that she was drafting a Lost Children Policy and updating the emergency procedures for an event located in Coronation Park and confirmed that she intended to submit the draft policy and procedures at the following month's meeting. The Assistant to the Town Clerk confirmed that she had also requested a quotation from St. Johns Ambulance for first aid cover for the entire event.

It was proposed by the Chairman, seconded by Councillor Mrs Boase, and

RESOLVED – that Standing Order be suspended to allow a member of the public to speak.

Mrs Radford-Gaby expressed the opinion that the issues raised should be covered by a risk assessment for the event. The Assistant to the Town Clerk confirmed that the risk assessment which included these issues had been submitted with the application and following sight of the document Cornwall Council had requested further information.

On the proposition of Councillor Thomas, seconded by the Mayor, it was

RESOLVED – that Standing Orders be resumed.

474. Items for the next Agenda

Councillor Mrs Matthew requested that an item be placed on the following agenda to discuss the appointment of a Community Committee Member.

Meeting Closed at 8.57pm

Confirmed

Chairman