

MINUTES OF A MEETING OF THE HARVEST FAIR COMMITTEE
HELD IN THE GUILDHALL, HELSTON
ON THURSDAY 4TH FEBRUARY 2010 AT 7.30PM

Present: Cllr. R J L Boase (in the Chair)

Cllr. N J C Devenish (Town Mayor) Cllr. Mrs F N E Boase
Cllr. Mrs V J Matthew Cllr. M H Thomas

Officers: Miss P J Lavelle – Assistant to the Town Clerk

420. Apologies

Apologies for absence were received from Councillor Radford-Gaby who was unwell, Mr N Perry who had a work commitment and Mr S Edwards.

On the proposition of the Mayor, seconded by Councillor Mrs Matthew, it was

RESOLVED – that the Apologies be received and accepted.

421. Minutes

On the proposition of Councillor Mrs Boase, seconded by Councillor Thomas, it was

RESOLVED – that the Minutes of the meeting held on 3rd December 2009 be approved and signed as a true record.

422. Carnival Working Party

The Chairman advised that he had requested an item on the agenda to allow Members to discuss the structure of the Carnival Working Party following Mrs Atkinson's resignation. The Assistant to the Town Clerk reminded Members that the Harvest Fair Committee needed to be in control of the organisation of the Carnival for the event to be covered by the Town Council's insurance. Following a brief debate it was agreed that the Mayor would informally contact the Football Club to confirm if they would be interested in assisting with the organisation of the Carnival and appointing a representative onto the Carnival Working Party.

423. Reports and Updates

(a) Horticultural and Craft Show

The Assistant to the Town Clerk updated Members on the progress regarding judges for the Show and agreed to provide the Working Party with details of the Sections requiring judges.

(b) Carnival

The Assistant to the Town Clerk informed Members of the requirements for the Carnival road closure and details of police involvement. Members then discussed times that the road closure would be required. On the proposition of the Chairman, seconded by Councillor Mrs Matthew, it was

RESOLVED – that the Assistant to the Town Clerk submit an application for a road closure for the Carnival.

(c) **Pet Show**

There was no information to report.

(d) **Dog Show**

Councillor Mrs Boase queried when the Dog Show Licence was required. The Assistant to the Town Clerk confirmed that she would need to apply for the licence as soon as a judge had been agreed for the Dog Show and advised that she would contact Mrs Trethowan for suggestions.

(e) **Skate Day**

The Assistant to the Town Clerk informed Members of an e-mail from Mr S Edwards which advised that he would not be attending the Committee Meetings until closer to the event and that he had been unsuccessful in obtaining additional funding. Mr Edwards had further requested that Members reconsider their previous decision and as a minimum agree to fund the DJ and St Johns Ambulance so the event could continue as it had the previous year. Following a detailed debate it was proposed by Councillor Mrs Boase, seconded by Councillor Mrs Matthew, and

RESOLVED - that:

- a) the Assistant to the Town Clerk contact Mr Edwards to:
 - i) confirm that Members requested that Mr Edwards either submit a written update to the Committee each month or hold regular working party meetings with the nominated Member; and
 - ii) advise that Members were willing to support Skate Day in the same format as the previous year but the budget could not be increased unless further funding was obtained;
- b) Councillor Mrs Matthew ensure that an application had been made to the Cornwall Councillor Community Grant Scheme.

(f) **Fundraising**

Councillor Mrs Boase requested that an item be placed on the next Agenda to appoint a Member onto the Fundraising Working Party.

(g) **Advertising**

The Assistant to the Town Clerk informed Members that the Flora Day Association had agreed to allow the Committee to borrow a short length of bunting provided it was returned folded and dry. Following a brief debate it was agreed that the Assistant to the Town Clerk contact the Flora Day Association to thank them for the use of the bunting and to confirm the length required.

The Mayor declared an interest in this item as the President of the Flora Day Association.

The Assistant to the Town Clerk advised that further to Min. No. 288(g)/2009 she had received a response from a Licensing Officer at Cornwall Council to confirm that no license was required for the use of a loud speaker van.

It was suggested that a window display competition be organised and it was agreed that this would be discussed by the Advertising Working Party.

424. Other Matters Relating to Harvest Fair 2010

The Assistant to the Town Clerk advised that she had written to Pond Hoppers who had confirmed that their event would take place on Sunday 5th September 2010. She further advised that she had contacted Cornish Wrestling and was waiting for confirmation of their event. It was agreed that the Assistant to the Town Clerk contact Mr Stone to establish if the Beer Festival would be taking place and Councillor Thomas agreed to contact Helston Bowling Club to confirm if the Harvest Fair Bowling Competition would be taking place the weekend before Harvest Fair.

425. Exclusion of the Press and Public

On the proposition of Councillor Mrs Boase, seconded by Councillor Thomas, it was

RESOLVED – that pursuant to the provision of the Public Bodies (Admissions to meetings) Act 1960, the press and public be excluded from the Meeting for the following items of business by reason of the confidential nature of the business to be transacted.

426. Quotations for Marquees

Further to Min. No. 337/2009 the Assistant to the Town Clerk advised that the marquee for which the quotation had been accepted was too large to fit on the Events Square and further quotations had been sought. The Assistant to the Town Clerk advised that Absolute Canvas had not sent a quotation as they were unable to supply a marquee of the required size. She then provided Members with details of two quotations for the supply of a marquee and 60 trestle tables. Following a brief debate it was proposed by Councillor Radford-Gaby, seconded by Councillor Thomas, and

RESOLVED – that:

- a) the quotation from Trevano Tentapprises for a 12m x 18m marquee and a maximum of 60 trestle tables be accepted at a maximum cost of £1140.00; and
- b) the number of tables required be reviewed with an option to reduce the quantity.

Meeting Closed at 8.56pm

Confirmed

Chairman