

**MINUTES OF A MEETING OF HELSTON TOWN COUNCIL**  
**HELD IN THE GUILDHALL, HELSTON**  
**ON THURSDAY 19<sup>TH</sup> NOVEMBER 2009 AT 7.15 P.M.**

**Councillors:** N.J.C. Devenish (Town Mayor) in the Chair

R. Williams  
Mrs S.M.E. Swift  
P. Phillips  
R.J.L. Boase

K. Reynolds  
Mrs V.J. Matthew  
Mrs F.N.E. Boase  
R.R. Pryor

M.H. Thomas  
J.P. Radford-Gaby

**Officers:** Mr C. Dawson (Town Clerk)  
Miss P.J. Lavelle (Assistant to the Town Clerk)  
Mr C. Bowcutt (Town Warden)

**296. Prayers**

The Meeting opened with Prayers offered by the Mayor's Chaplain, Reverend Dorothy Noakes.

**297. Apologies**

An apology for non-attendance was received from Councillor D.C. Swift who was working.

On the proposition of the Mayor, seconded by Councillor Pryor, it was

RESOLVED – that the Apology be received and accepted.

**298. Declarations of Interest**

Councillor R.J.L. Boase declared a personal interest in item 2 of the Confidential Town Clerk's Report (Agenda item 20) as an employee of one of the companies that had provided a quotation.

Councillor Phillips declared a personal interest in item 3 of the Town Clerk's Report (Agenda item 14) as the Leat flowed through a family member's property.

Councillor Mrs Matthew declared a personal interest in Agenda item 4 as a member of Transition Helston.

**299. Presentation on the Tree Nursery Project**

Mr A Cameron and Mr M Maylam gave a presentation on the proposed Tree Nursery Project and then responded to Members' questions.

**300. Police Matters**

The Mayor extended a welcome to PCSO Pascoe and PCSO Whitford who presented a detailed report which included recent crime figures and details of issues of concern around Helston.

### **301. Public Participation**

Mr J Mitchell spoke on behalf of the Helston Conservation Society regarding item 3 of the Town Clerk's Report to stress the importance of the Kennels and to confirm that he had contacted Cornwall Council to request that it seek an alternative water supply. He also offered the assistance of Helston Conservation Society to Cornwall Council. Mr Mitchell then requested that Helston Town Council support the suggestion that an alternative water supply be sought and to work with Cornwall Council and the Conservation Society to find a solution to the problem.

Freeman M Matthews advised that he would like to see a show of support for the Kennels and expressed the opinion that if an alternative water supply could be found, that was the way to proceed.

Mr D Martin advised that he had read about Helston Town Council's request for Cornwall Council to improve the town's pavements in the newspaper and expressed the opinion that the Town Council needed to work with Helston's businesses instead of against them. Mr Martin further advised that whilst Cornwall Council did not have the funding available for the town pavements they had the funds to work on a footpath at Tresprison which had not been used for 40 years.

### **302. Minutes**

On the proposition of Councillor Phillips, seconded by Councillor Mrs Boase, it was

RESOLVED – that the Minutes of the Town Council meeting held on the 15<sup>th</sup> October 2009 and the Minutes of the Special Town Council meeting held on the 3<sup>rd</sup> November 2009 be approved and signed as a true record.

**Councillor Pryor abstained from the vote as he had not been present at the Town Council meeting held on 15<sup>th</sup> October 2009.**

### **303. Minutes of the Planning Committee**

On the proposition of Councillor Phillips, seconded by Councillor Mrs Matthew, it was

RESOLVED – that the Minutes of the Planning Committee meetings held on the 15<sup>th</sup> October and 5<sup>th</sup> November 2009, be received.

### **304. Minutes of the Policy, Finance & Resources Committee**

On the proposition of Councillor Mrs Swift, seconded by Councillor Pryor, it was

RESOLVED – that the Minutes of the Policy, Finance & Resources Committee meeting held on the 11<sup>th</sup> November 2009, be received.

### **305. Reports from Local Cornwall Councillors and the Community Network Manager**

a) Local Cornwall Councillors

Councillor Robertson gave a detailed report during which he made particular mention of the Cornwall Council 2010/11 Budget, the Helston Community Hospital Open Day, the Youth Dry Bar Event and the Helston Community College Open Day. Councillor Robertson further advised that the Community Payback Scheme was assisting with the widening of footpaths along Clodgey Lane where they had become overgrown. Councillor Robertson thanked Mr Mitchell for the Helston Conservation Society's offer of information and advised that the offer would be

accepted. He then confirmed that he was not aware of the works to the footpath and advised that he would investigate further.

Councillor Reynolds queried if it was possible to waive the fee for the landowner to obtain a footpath diversion as this would save Cornwall Council the cost of reinstating the footpath. Councillor Robertson agreed to follow this up.

Councillor Phillips requested that Cornwall Council make a map of underground water courses in Helston available to Helston Town Council and organisations such as the Helston Conservation Society. Councillor Robertson advised that he did not believe this would be a problem and agreed to take the request back to Cornwall Council.

Councillor Wallis gave a report during which he advised that he was the Chairman of the Parking Policy Panel and also updated Members on the Bulwark/ Albion Road Open Day. Councillor Wallis further advised that he was willing to provide Transition Helston with a grant of £200 for the tree nursery project and confirmed that a sign was on order for the Skate Park in Coronation Park.

Councillor Mrs Haycock gave a report during which she referred to the Helston Dry Bar meeting, the PACT Panel meeting and discussions she was involved in regarding the relocation of the library. Councillor Mrs Haycock further advised that she was assisting the residents of Castle Green with their concerns regarding the review of parking in respect of the Castle Green Car Park and was working hard to get the Kennels running again.

#### b) Community Network Manager

Mrs C Chadwick provided a detailed report (circulated in Members folders) which made particular mention of the Helston Community College Community Engagement Event, the Youth Dry Bar and the Community Action Day at Bulwark. Mrs Chadwick further advised that a media bus which was equipped to train groups of 25 young people was due to come to the area in February 2010 and the organisation would also be bringing an exhibition to the Bulwark Open Day. Mrs Chadwick also advised that the first Business Link Clinic had been held in Helston. She then informed Members that a letter was being sent to all Town and Parish Councils to invite a representative onto the Community Network Panel.

Councillor Reynolds expressed his appreciation for Mrs Chadwick's work on the Youth Dry Bar evening and the Helston Community College Community Engagement Event. On the proposition of Councillor Reynolds, seconded by Councillor Phillips, it was

RESOLVED – that Helston Town Council formally thanked Mrs Chadwick for her efforts.

### **306. Community Payback Scheme**

Councillor Radford-Gaby expressed the opinion that the Community Payback Scheme would be a quick way of clearing up certain areas of the town and advised that a number of areas requiring work had been brought to his attention during a Town Plan Environment and Heritage Focus Group meeting. The Town Clerk then advised how the Community Payback Scheme operated and explained the criteria for suitable projects. Following a detailed debate it was proposed by Councillor Radford-Gaby, seconded by Councillor Reynolds, and

RESOLVED – that the Town Clerk make further investigations and produce a report detailing which projects could be realistically carried out.

It was further proposed by the Mayor, seconded by Councillor Phillips, that the report be passed to the Amenities Committee for their consideration. The motion failed and it was

RESOLVED – that the report be considered by the Full Council.

### **307. Report of the Town Clerk**

#### **(1) Nansloe C P School – Board of Governors**

It was proposed by Councillor Reynolds, seconded by Councillor Radford-Gaby, that Councillor Mrs Matthew be nominated as the Town Council's representative on the Board of Governors. It was further proposed by Councillor Williams, seconded by Councillor Pryor, that Councillor D.C. Swift be nominated as the Town Council's representative. Following the vote it was

RESOLVED – that Councillor Mrs Matthew be duly elected as Helston Town Council's representative on the Board of Governors at Nansloe C P School.

#### **(2) Helston Footpaths**

Following a detailed debate it was agreed that the Council had not requested the pavements within the Conservation Area be upgraded in their entirety, but that areas where works had been carried out, or the pavement had been damaged, be correctly re-instated. It was proposed by the Mayor, seconded by Councillor Phillips, and unanimously

RESOLVED – that the Town Clerk write to the Area Highway Manager to clarify the situation and request quality re-instatement of footpaths where utilities work had been carried out or following damage.

Councillor Phillips advised that he would take some photographs for inclusion with the Town Clerk's letter.

#### **(3) Helston Kennels**

Following a detailed debate it was proposed by Councillor Mrs Swift, seconded by Councillor Pryor, and

RESOLVED – that the Town Council write to Cornwall Council to request a meeting to discuss the Kennels and to recommend that representatives from the Helston Conservation Society and Helston Old Cornwall Society be invited to the meeting.

**Councillor Williams voted against the motion.**

#### **(4) RNAS Culdrose Operations**

It was proposed by Councillor Phillips, seconded by Councillor R.J.L. Boase, and

RESOLVED – that Captain G Mackay's offer of a presentation on the current activities of RNAS Culdrose be accepted.

#### **(5) Mobile Shopmobility Scheme**

On the proposition of Councillor Radford-Gaby, seconded by Councillor Phillips, it was unanimously

RESOLVED – that a representative of Volunteer Cornwall be invited to a future meeting to give a presentation on the mobile Shopmobility Scheme.

**(6) Castle Green Car Park**

Following a detailed debate it was proposed by the Mayor, seconded by Councillor Mrs Swift, and that a letter be sent to the resident to confirm that Helston Town Council intended to make a submission on the review of Helston as a whole and Councillor Wallis be contacted confirm the format of the consultation.

An amendment was proposed by Councillor Reynolds, seconded by Councillor Radford-Gaby, that a copy of the resident's letter be sent to Councillor Wallis and he be asked to take note of the resident's comments during the Review. The amendment was carried and became the Substantive Motion and it was

RESOLVED – that a copy of the resident's letter be sent to Councillor Wallis and he be asked to take note of the resident's comments during the Review.

**(7) Bulwark Working Group**

This item was noted.

**(8) Cornwall Fire & Rescue Service – Service Plan 2010/13**

This item was noted.

**(9) Standards Committee**

This item was noted.

**(10) CALC General Meeting**

This item was noted.

**(11) Health & Safety Governance in Local Authorities**

On the proposition of Councillor Mrs Swift, seconded by Councillor Reynolds, it was

RESOLVED – that the Town Clerk attend the 'Health & Safety Governance in Local Authorities' Briefing.

**308. Report of the Town Warden**

It was proposed by Councillor Mrs Swift, seconded by Councillor Phillips, and

RESOLVED – that the Town Clerk attend the South West Regional Warden Network Meeting in Stroud on 27<sup>th</sup> November 2009.

The report was then noted.

**309. Schedule of Accounts for Payment**

On the proposition of Councillor Phillips, seconded by Councillor Reynolds, it was

RESOLVED – that Account Nos. 258-295 inclusive as listed and set out as an Appendix to these Minutes, be certified for payment in the total sum of £13,899.47.

(Councillor Williams declared an interest in Account No. 294. Councillor R.J.L Boase declared an interest in Account Nos. 288 and 290 and Councillor Mrs Boase declared an interest in Account No. 290.)

It was agreed that the cheques would be signed by Councillor Williams and Councillor Phillips.

### **310. Attendances at Meetings**

Councillor Radford-Gaby had attended the Youth Dry Bar meeting together with Councillors Mrs Swift, Reynolds, Pryor and Thomas. Councillor Radford-Gaby had also attended the Helston Community College Community Engagement Event together with Councillors Mrs Swift, Phillips, Reynolds, Pryor, and Thomas and the Town Clerk.

Councillor Mrs Boase had attended a Bulwark Road Focus Group.

Councillor Reynolds had attended the Cornwall Council Building Control Panel meeting.

Councillor Phillips had attended the Helston & Lizard Health Board meeting and advised he was willing to provide a report. Councillor Phillips further advised that he was attending a meeting regarding Healthcare in West Cornwall the following day together with Councillor Mrs Swift.

Councillor Mrs Swift had attended a Citizens Advice Bureau Cornwall Board meeting and four Sub-group meetings, two CALC Executive meetings and a Larger Local Councils meeting.

The Town Clerk had attended Media Awareness Training and a Planning Focus Group meeting.

Councillor Thomas expressed the opinion that due to the importance of the Helston & Lizard Health Board, a deputy should be appointed for occasions when the Town Council's representative was unable to attend. On the proposition of Councillor Reynolds, seconded by Councillor Mrs Matthew, it was

RESOLVED – that Councillor Phillips be nominated as the Deputy Representative on the Helston and Lizard Health Board.

### **311. Items for the next Agenda**

The Mayor requested that Members contact the Town Clerk's office to place items on the following Full Council Agenda.

### **312. Exclusion of the Press and Public**

On the proposition of Councillor Phillips, seconded by Councillor Pryor, it was

RESOLVED – that pursuant to the provision of the Public Bodies (Admissions to meetings) Act 1960, the press and public be excluded from the Meeting for the following items of business by reason of the confidential nature of the business to be transacted.

**313. Confidential Report of the Town Clerk**

**(1) Disputed Invoice**

Following a brief debate it was proposed by Councillor Phillips, seconded by Councillor Radford-Gaby, and unanimously

RESOLVED – that the Town Council re-affirm its previous decision not to pay the invoice.

**(2) Grant Recipient Stickers**

Members considered a report by the Town Clerk (previously circulated) containing quotations for the supply of plaques and stickers. On the proposition of Councillor Mrs Swift, seconded by Councillor Radford-Gaby, it was

RESOLVED – that twelve self-cling stickers and twelve aluminium composite plaques be purchased from Peninsula Signs at a total cost of £12.00.

**314. Helston Community Centre**

Members considered correspondence from the Town Council's Solicitor. Following a detailed debate it was proposed by the Mayor, seconded by Councillor Phillips, and unanimously

RESOLVED – that the draft letter produced by the Town Council's Solicitor be approved.

It was further proposed by the Mayor, seconded by Councillor Phillips, and unanimously

RESOLVED – that Councillors Mrs Swift and Reynolds continue to liaise with the Town Council's Solicitor on the Town Council's behalf until the resolution of the issue.

**Meeting closed at 10.29pm**

**Confirmed**

**Town Mayor**